



STIPULATED REMEDIATION GRANT GUIDELINES

Introduction

The Indiana Brownfields Program (“Program”) offers Stipulated Remediation Grants (“Remediation Grants”) to qualifying Indiana Political Subdivisions (“Applicants”) for remediation of brownfields contaminated by hazardous substances. Each Remediation Grant awarded will stipulate that the Applicant satisfy the requirements set forth in these guidelines to avoid being required to repay its Remediation Grant over a five-year period with interest.

Application Procedure

Indiana Political Subdivisions (as defined by IC 13-11-2-164(c)) may apply to the Program for a Remediation Grant to finance environmental remediation costs for an identified brownfield within their jurisdiction. Remediation grant funding can be used for costs associated with eligible or approved cleanup activities (“Approved Remediation Costs”). Remediation Grants may not be used to remediate sites contaminated by petroleum solely, although sites contaminated by both hazardous substances and petroleum are eligible. Applicants that apply for Remediation Grant funding must demonstrate how they will address any contamination not covered by a Remediation Grant. Funding for assessment- and demolition-related costs and reimbursement for prior remediation activities is not permitted.¹ Eligible not-for-profit or for-profit corporations may be co-applicants.

Using the Program’s online application system, Applicants must complete the following and submit to the Program by 5:00 p.m. (EST) on April 1, 2006:

1. One fully-completed and digitally-verified online application; and
2. Upload of a copy of the Applicant’s most recent audit from the State Board of Accounts; and
3. Upload of reports and maps illustrating previous environmental assessment activities; and
4. Upload of other submittals as indicated in the application or as available.

Applications will be evaluated and ranked based upon the criteria set forth below. Remediation Grants will be awarded to the highest ranking applications. Up to \$1,000,000 in Remediation Grants will be made available for Approved Remediation Costs for the remainder of State Fiscal Year 2006.

The maximum Remediation Grant per Applicant may not exceed \$300,000. For those projects that require funding in excess of the maximum grant amount, additional funding sources deemed necessary to

¹Other funding is available from the Indiana Brownfields Program for assessment, demolition, and petroleum remediation activities. Please visit <http://www.idfabrownfields.com> for more information.

complete remedial activities must be demonstrated. Applications should provide sufficient detail of how costs will be allocated and the specific work to be performed. In order for a site to be eligible for Remediation Grant funding, site-specific environmental data (e.g., Phase I and Phase II Environmental Site Assessment reports) must be available. Data should be of sufficient quality and quantity to support planned remedial activities. Furthermore, priority for funding will be given to sites that are fully characterized. Remediation Grant recipients will be required to execute a Financial Assistance Agreement with the Indiana Finance Authority and the State Budget Agency.

Stipulations

1. Investment (match requirement): Applicants will be required to demonstrate a certain level of investment in their sites within a two-year period following the award of a Remediation Grant. The required investment will be determined based upon an Applicant's population and Median Household Income (MHI) from the 2000 census data. Please refer to the following chart to determine an Applicant's required investment:

| | Population < 10,000 | 10,001 to 20,000 | 20,001 + |
|------------------|---------------------|---------------------|----------------------|
| MHI < 30,000 | \$ -0- | \$.25 per \$1 Grant | \$.50 per \$1 Grant |
| 30,000 to 40,000 | \$.25 per \$1 Grant | \$.50 per \$1 Grant | \$.75 per \$1 Grant |
| 40,000+ | \$.50 per \$1 Grant | \$.75 per \$1 Grant | \$1.00 per \$1 Grant |

The source of the intended investment must be identified in the Applicant's application. In-kind services will be considered "investment" for matching funds only if such services are directly related to the Applicant's project and/or work performed at the project site. Permanent jobs created at the redeveloped project site will receive a credit of \$1,000 per job created. Temporary jobs (e.g., construction related) may not be counted. While not limited to the following, other potential investment can include costs associated with remediation, demolition, infrastructure, and construction. Applicants have two years from the date of their financial assistance agreement with the Program to demonstrate the required investment. Remediation Grants not matched within the required two-year period will become a five-year term loan with an interest rate of three percent to be accrued from the date the Remediation Grant was awarded. Requests for an extension of the two-year period and an alternative investment credit (e.g., investment in adjacent properties) must be made in writing to the Program at the time of application and will be evaluated on a case-by-case basis. Such requests may affect a project's ranking.

2. Competitive Bidding: Applicants must demonstrate services to be reimbursed with Remediation Grant funding have been/will be competitively bid. Professional services need to be procured in compliance with Indiana Code 5-16-11.1, and activities other than professional services are required to be procured in compliance with Indiana Code 36-1-12. Program Project Managers may assist in developing bid specifications for work to be performed with Remediation Grant funds.

Selection Criteria

Applicants will be competitively evaluated in one of two categories depending on the size of the community. Remediation Grant dollars will be allocated to categories based on the number of potential applicants in each category and the ranking of projects. An Applicant's past performance on projects that have received brownfields grant and loan assistance will be considered during the review process.

| | | |
|---------------|--|-----|
| Category One: | Cities, Towns and Counties with populations of 10,001 or more: | 50% |
| Category Two: | Cities, Towns and Counties with populations of less than 10,000: | 50% |

Projects will be scored based on the following criteria:

1. Demographic Factors (75 possible points)

A. Net Assessed Value Per Capita (20 possible points)

| | |
|---|-----------|
| Up to 53% of Indiana's median Net Assessed Value Per Capita | 20 points |
| Between 53% and 66% of Indiana's median Net Assessed Value Per Capita | 15 points |
| Between 67% and 113% of Indiana's median Net Assessed Value Per Capita | 10 points |
| Between 114% and 200% of Indiana's median Net Assessed Value Per Capita | 5 points |
| In excess of 200% Indiana's median Net Assessed Value Per Capita | 0 points |

B. Poverty Rate (20 possible points)

| | |
|---|-----------|
| Zip codes with more than 170 households receiving TANF* | 20 points |
| Zip codes with less than 170 but more than 40 households receiving TANF | 10 points |
| Zip codes with less than 40 but more than 11 households receiving TANF | 5 points |
| Zip codes with less than 11 but more than 0 households receiving TANF | 0 points |

*Temporary Assistance to Needy Families (TANF)

C. The site located in any of the following: Community Revitalization Enhancement District (CRED), Urban Enterprise Zone, "Dinosaur" building, federally-designated Enterprise Zone, or community/locally designated brownfields revitalization zone or slum and blighted area (15 possible points)

D. List the Census Tract in which the Site is located. (20 possible points)

2. Local Support for Project (100 possible points)

A. Neighborhood Comment and Input (50 possible points)

| | |
|---|-----------|
| Plans announced at public hearing and comments sought from public | 20 points |
|---|-----------|

Favorable responses received and/or proactive follow up to any negative comments 10 points

Additional or more focused community and/or neighborhood input sought 20 points

B. Coordinated Local Efforts (50 possible points)

Local coalition/organization meeting and working regularly on brownfields issues and/or brownfields coordinator designated; local brownfields sites identified and/or prioritized 50 points

Joint local effort by numerous parties to apply for grant; some type of coalition to address brownfields issues locally 35 points

Firm plans to form brownfields workgroup or coalition to address brownfields issues locally 20 points

No brownfields workgroup or coalition exists to address brownfields issues locally; joint local effort by more than one party to apply for grant 10 points

3. Economic or Community Development Potential for Site – Subjective (100 possible points)

Applicants should focus on the following:

- Long term plans for property, including its place in the overall economic and community development plans of the community;
- Potential for project success based on formal contracts or designated funds to accomplish remediation and redevelopment;
- Impact project will have on overall economic development plans of community, including potential increase to taxbase, job creation, and investment in project property;
- Impact project will have on overall community development plans of the community, including the creation, preservation, or addition to a park, greenway, recreational facility, or other municipal benefit;
- Previous local efforts to redevelop property and/or address environmental issues of the site;
- Address the marketability of the site, if applicable;

4. Geographic Distribution of Grant Money (50 possible points)

A. This is the only project this Applicant is applying for in this round. 30 points

- B. This is the only project seeking funding from this county in this round. 5 points
- C. This is the only project from a two or more county area seeking funding in this round. 5 points
- D. This Applicant has not received grant funding in any prior round. 10 points

General

If an Applicant, or any entity involved in the proposed project, is potentially liable for environmental contamination on the brownfield at which the Remediation Grant will be utilized, then the Applicant will not qualify to receive a Remediation Grant. Sites that present an imminent threat to human health or the environment, sites under a Resource Conservation and Recovery Act (RCRA) Corrective Action, and sites with open/pending state or federal enforcement action are not eligible.

Remediation activities conducted with Remediation Grants must be performed consistent with IDEM Risk Integrated System of Closure (RISC) guidelines. RISC is a set of health-based standards used to evaluate cleanup options and contaminants based on detailed site data and proposed site end use to determine the appropriate cleanup option and contaminant reduction level necessary. Specific remediation activities must receive Program approval prior to implementation. Additional costs incurred due to specific requirements of the IDEM Voluntary Remediation Program (i.e. consultant oversight fees, application fee, etc.) will not be covered by the Remediation Grant.

If any of the events referred to in these guidelines falls on a day which the Program offices are closed for business, the event shall occur on the next business day. A fully-completed and digitally-verified online application must be received by the Program no later than 5:00 p.m. (EST) on the day it is due. There is no application fee. The online application reflecting these guidelines is available through the Program's website. Please contact Sara Westrick Corbin at (317) 234-1688 to obtain a website password or you can obtain your password automatically by directing your web browser to <http://idfa.bravelo.com>.

Contact Information

We welcome comments on the Remediation Grants at any time. Questions regarding these guidelines or the Remediation Grants can be directed to Sara Westrick Corbin, by email at swestrick@ifa.in.gov or by phone at (317) 234-1688. These guidelines may be modified at any time by the Indiana Finance Authority Board to address demand and other issues to promote the effective and efficient administration of the Indiana Brownfields Program.

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